



BRITISH SCHOOL OF GENEVA
ADMISSIONS POLICY



British School of Geneva serves the educational needs of the international community of Geneva. It offers a broad-based British curriculum for students aged 5 to 18 and is open to students of all nationalities and educational backgrounds. BSG welcomes applications from students who will benefit from a challenging, structured English language education which prepares them for pursuing higher education.

Admission to the British School of Geneva is therefore based upon

- The potential of the applicant to benefit from the educational service provided
- The capacity of the school to meet the educational needs of the applicant

Admission requirements and procedures

BSG welcomes applications from students for Years 1 – 10 all through the year. Years 11 – 12 being exam-based years, the only intake is in September. BSG normally does not accept students into Year 13 unless they can demonstrate compatibility between their previous courses and what is on offer at BSG. All admissions are subject to availability and students may be wait-listed should their designated year group be full.

In order to evaluate a student's application, the following documents must be received:

- Completed Application form with passport photo attached
- Completed health questionnaire signed by a medical professional
- Copies of school reports for two previous years
- Copies of standardized test results
- Proof of payment of the application fees

In instances where a candidate comes from an educational system with a very different pedagogical approach or assessment system, an entrance exam will be administered (Years 2 – 11). Students are expected to take the exam at school prior to their enrolment confirmation. In some instances students may be asked to come for a half-day observation in the class.

For students who enter mid-way into IGCSEs adaptations need to be made in subject choices based on the subjects on offer at BSG. For entry into A levels, a personal interview with the candidate to discuss subject choices and evaluation tests in the chosen subjects are mandatory. These tests are to be taken at BSG prior to their enrolment confirmation.

BSG offers places on a first-come, first-serve basis. Siblings of current and past students will be given priority.



English Language Requirements

BSG welcomes students with non-English mother tongues provided their proficiency in the language enables them to cope with a curriculum taught entirely in English. In instances where some support in English is required, BSG will administer an admissions test to determine the level of support needed. There will be a cost associated with this support.

Learning Support

British School of Geneva is an inclusive school and provides support for students with mild to moderate learning needs through in-class assistance, student withdrawal or individual or small group instruction. New students applying to BSG who have recognised learning needs are required to submit relevant documentation at time of application including copies of previous educational psychologist reports and other formal assessments. Such applications are reviewed and if it is deemed that the level of support required is beyond what can be offered, admission may be denied. There will be a cost associated with this support.

Age Guidelines

Students are placed in their age-specific year group based on the age of the pupil on August 31 of the academic year in question. Minimum age requirements for the relevant year group entry are given below along with equivalence in the American system:

<u>BSG Year Group</u>	<u>USA</u>	<u>Age on 31st August</u>
Year 1	Kindergarten	5
Year 2	Grade 1	6
Year 3	Grade 2	7
Year 4	Grade 3	8
Year 5	Grade 4	9
Year 6	Grade 5	10
Year 7	Grade 6	11
Year 8	Grade 7	12
Year 9	Grade 8	13
Year 10	Grade 9	14
Year 11	Grade 10	15



Year 12	Grade 11	16
Year 13	Grade 12	17

Students 19 years and above are not normally admitted.

Age is but one criteria when making placement decisions. The student's previous educational background, social maturity and exam considerations will also play a part in determining which year group the student will be placed in. The school has the final say in determining the placement of the student.

Amended July 2015

Raji Sundaram

Principal

To be reviewed July 2017